



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER,**  
**KARBI ANGLONG:: DIPHU (REVENUE & D.M. BRANCH)**

No. KGRR-20/2026-27/GR Tender/1

Dated Diphu the 14<sup>th</sup> March, 2026

**NOTICE INVITING QUOTATION**


Sealed quotations affixing court Fee Stamps of R.8.25 (Rupees eight twenty five) Non-refundable are hereby invited from the registered Govt. suppliers/reputed firms for supply of the following items in connection with Gratuitous Relief distribution for the year 2026-27. The Quotation shall clearly mention the rate both in words and figures inclusive of taxes. The applicable tax is to be shown separately against each item. The intending bidders must submit with sample along with the rate quoted to the office during office hours within **04/04/2026** upto 3.00 PM

**Items to be supplied**

Sl No.	Name of item	Unit	Cost of the item Without Tax	Applicable Tax	Total With Tax
1	Rice (Superfine)	Per Quintal			
2	Masur Dal (medium)	Per Quintal			
3	Salt (best quality)	Per packet			
4	Mustard oil (best quality)	Per litre			
5	Rice flakes (chira) fine quality	Per Kg			
6	Jaggery (Gur), best quality	Per Kg			
7	Baby Food (Milk product, dry)	500 gm pkt			
8	Tarpaulin PVC (tripal) (size 18x24 ft) 120 GSM	Per piece			
9	Tarpaulin PVC (tripal) (size 24x30 ft) 120 GSM	Per piece			
10	Tarpaulin PVC (tripal) (size 14x18 ft) 120 GSM	Per piece			
11	Match box	Per bundle			
12	Candle (medium size)	Per packet			
13	Wheat Bran/Rice Bran (fodder)	Per quintal			
14	Soap (medium size), best quality	Per piece			
15	Plastic bucket ( 18 L bucket)	Per unit			
16	Plastic mug (medium)	Per unit			
17	Cotton Saree (6.50 meter)	Per unit			
18	Peni/ pekok/Khonjari Duphirso)	Per unit			
19	Dettol, 200 ml	Per unit			
20	Utensil, Rice plate ( non plastic)	Per unit			
21	Bowl( non plastic)	Per unit			
22	Glass( non plastic)	Per dozon			
23	Bleaching powder	Per kg			
24	Sanitary napkin	Per packet			
25	Mosquito Coil	Per packet			
26	Phenyl (black)	500 ml			
27	Phenyl (white)	500 ml			
28	Mosquito net ( medium size)	Per unit			
29	Face mask	Per 100 pc			
30	Hand Sanitizer	200 ml bottle			

## GENERAL TERMS AND CONDITIONS

1. The quotation as per prescribed format should reach the undersigned on or before **04/04/2026** upto **3.00 PM**.
2. The tender shall clearly mention the rate both in words and figures inclusive of taxes. Applicable tax is to be shown separately against each item.
3. The quotation should contain the following documents-
  - a) Copy of PAN Card
  - b) Copy of GST Registration Certificate (Upto date)
  - c) KAAC Trade License (Upto date)
4. The bidders should submit sample at the time of submission of quotation.
5. The quoted price must be applied for whole of the year or until next quotation whichever is later.
6. Payment is to be made as and when fund received under the specific head. No price escalation/interest to be paid for late payment.
7. Authority has every right to cancel/partially cancel the quotation any time without cost/notice.
8. In case of violation of terms and condition of the quotation document or unsatisfactory supply of materials or of poor quality and below standard, the Authority reserves the right to terminate the contract by giving intimation to the supplier.
9. The decision of the authority in all respect shall be final and binding on all.


  
District Commissioner –cum-Chairperson,  
DDMA, Karbi Anglong, Diphu

Memo No. KGRR-20/2026-27/GR Quotation/1

Dated Diphu the 14<sup>th</sup> March, 2026

Copy to:-

1. The Deputy Director, Food and Public Distribution and Consumer Affairs, Diphu, Karbi Anglong. He is requested to inform all market/Bazar Committees regarding "Tender/Quotation Notice" issued from this office.
2. The DIPRO, Karbi Anglong, Diphu. He is requested to take necessary action for publicity of the Tender/Quotation Notice through 2(three) nos. of daily newspapers in Karbi Anglong district.
3. DIO, NIC for uploading in the District Web-site & Assam State Public Procurement Portal.
4. The President/Secretary, Diphu Bazar Committee for information and requested to Circulate the same.
5. The President/Secretary, Diphu Chambers of Commerce, Diphu for information and requested to Circulate the same.
6. D.C. office notice board.
7. KAAC notice board

  
District Commissioner –cum-Chairperson,  
DDMA, Karbi Anglong, Diphu